

# **Sales Executive Job Brief**

#### **About FxGrow**

What began as a small circle has developed into an international identity. Efforts combined with our philosophy "FxGrow team developed a healthy environment that helped building a network of partners from all over the globe. FxGrow spread its growth since 2008 and never stand still. We strive to build a strong team by hiring people who are better than us.

We are currently seeking to hire a sales executive who meets the below criteria and shall perform the following duties and responsibilities.

### MAIN DUTIES AND RESPONSABILITIES

- Manage the entire forex sales cycle from contacting clients to securing deals and following up with prospects several times throughout the cycle to ensure needs are being met.
- Unearth new sales opportunities through networking and turn them into long-term partnerships.
- Remain in regular contact with the clients to understand and meet their needs
- Reach out to customer leads through cold calling.
- Expedite the resolution of customer problems and complaints to maximize satisfaction.
- Achieve agreed upon sales targets and outcomes within schedule.
- Ensure high levels of customer satisfaction through excellent sales service
- Assess customers' needs and provide assistance and information on product features
- Remain knowledgeable on products offered and discuss available options
- Target driven and confident.
- Ambitious with continuous desire for personal and professional development.
- Provide educational training to potential clients with respect to forex market.



## **PROFILE OF THE IDEAL CANDIDATE**

- Great spoken and written communication skills in English and Arabic to assist clients with general inquiries, as well as the trading account setup.
- Proven experience as an Account Executive, or similar sales/customer service role in the forex market for a minimum of 2 years.
- Bachelor's degree in business, marketing, or related field.
- Strong presentation and negotiation skills and ability to build relationships
- Good organizational and time management skills
- Knowledge of market research, sales and negotiating principles
- knowledge of MS Office; knowledge of CRM software
- The drive and energy to manage multiple accounts while looking for new opportunities.

## **REMUNERATION AND BENEFITS**

An attractive and highly competitive remuneration package with emphasis on performance related bonus scheme, plus benefits, will be offered to the successful candidate relative to qualifications and experience